

Documents Required for Credit Application for New Clients

No.	Supporting Documents	Corporate Clients
1	Credit Application Document (1)*	
2	Credit Limit Application Form (2)*	
3	Purchase Agreement (3)*	
4	Guarantee Agreement (4)*	
5	KYC (Know Your Customers) Document	
6	Copy of ID Card / House Registration of the authorized signatory as specified in the certification letter *	
7	Copy of ID Card of the purchasing authorized signatory *	
8	Marriage Certificate (if applicable)	
9	Credit Application Letter from the agency	
10	Detailed Billing and Payment Records of the agency (if applicable)	

Note: If the authorized signatory of the corporation does not sign the credit application themselves, a power of attorney letter / a copy of the ID card and house registration of both the grantor and the authorized person must be attached / certification letter (certifying copies).

* Indicates documents that are necessary for credit consideration.

Stamp (if any)

Stamp (if any)

Signature Customer Code:

(.....) Sales Representative Name Phone

Branch Manager

Sales Team Name Phone

Signature Phone

