Documents Required for Credit Application for New Clients

No.	Supporting Documents	Corporate Clients
1	Credit Application Document (1)*	
2	Credit Limit Application Form (2)*	
3	Purchase Agreement (3)*	
4	Guarantee Agreement (4)*	
5	KYC (Know Your Customers) Document	
6	Marriage Certificate (if applicable)	
7	Bank Account Statements in the name of the corporation/executive for the past 3-6 months (if applicable)	
8	Supplier Invoice Documents (if applicable)	
9	Current Project Agreement (if applicable)	
10	Past Project Agreements or Work Records (if applicable)	
11	Detailed Billing and Payment Records of the Company (if applicable)	

Note: If the authorized signatory of the corporation does not sign the credit application themselves, a power of attorney letter / a copy of the ID card and house registration of both the grantor and the authorized person must be attached / certification letter (certifying copies).

* Indicates documents that are necessary for credit consideration.

Stamp (if any)

Signature ....

(....)

Branch Manager

Stamp (if any)

Customer Code ....

Sales Representative Name .... Phone ....

Sales Team Name .... Phone ....

Signature .... Phone ....